

2024 Annual Meeting



Agenda

Call to Order
Nominations to the Vestry
Closing Prayer

The Very Rev. Robert Beazley

The Very Rev. Robert Beazley

Written Reports

Report of the Rector
Report of the Preschool
Report of the Senior Warden
Report of the Junior Warden
Report of the Treasurer
2024-2025 Budget

The Very Rev. Robert Beazley

Emily Sontag

Les Bascle

Lloyd Magee

Chris Snyder

Vestry Members

Class of 2024

Les Bascle, Sr. Warden
Kristy Beach, Secretary

Class of 2025

David Fischer
Tara Jacks
Dave Smith

Class of 2026

Bran Crowe
Lloyd Magee
Pat Robert
John Tobin

Church and Preschool Staff

The Very Reverend Robert W. Beazley, Rector
Emily Sontag, Head of School
Allison Kenning, Organist & Music Director
Laura Tobin, Parish Administrator

2024 Slate of Vestry Nominations

During the annual meeting, the members of the congregation will vote on the slate of new vestry members to replace the two outgoing members, Les Bascle and Kristy Beach. Take a look at the information on our nominees.



Vickie Bascle

I'm married to Les Bascle, and we have three children: Justin (Samantha), Tyler, who's in the Navy, and Thomas. I am also a Mimi to two granddaughters. I work in the medical records department of St. Tammany Parish Hospital and enjoy doing embroidery, sublimation, and heat press vinyl in my free time. We started coming to St Michael's in 2015 when we were looking for a place to worship together without feeling judged. We quickly fell in love with the church and the people here and were received into the Episcopal church in 2019. I volunteer for Family Promise, Kairos, and most recently the nursery and look forward to continuing my work in these ministries.



Elise Kenning

I have always loved Theater and graduated from Samford University with a degree in Musical Theatre. I went on to receive a master's degree in education from LSU. As an English teacher in St. Tammany, I've had the joy of fostering a love for literature and language. My journey with St. Michael's began when I was dating my now-husband, Richie. It was within the warm embrace of this community that our love deepened, culminating in our beautiful union at St. Michael's. I am thrilled to be considered for a role in the Vestry and am excited about the possibility of bringing fresh ideas to the table. I'm eager to explore new opportunities for outreach and connection within our congregation. If given the privilege, I pledge to approach this role with integrity, compassion, and an unwavering dedication to the collective good of our beloved St. Michael's family.



Kendy Munson

I am very honored to be considered for a role on the Vestry. I began attending St Michael's in the late 1980's and have served on the Vestry twice before. I have watched and participated in the life and changes of our church, both the good and the difficult. I feel we are on the cusp of many changes and opportunities for our parish. What an exciting chance to help mold our path into the future. We are in a position to enhance our community and grow our church family through God's grace and direction. I have been married for 49 years. We have three daughters who grew up at St Michael's. We have the five most wonderful grandchildren we love spending time with!



Rector Report

July 2024

This is my fifth annual meeting at St. Michael's, and we have much to be grateful for. Over the last year, we've grown together as a community and personally. We've said goodbye to some who impacted our community for years and decades, and we have welcomed new members who are setting new dreams in motion. I want to highlight some of the most impactful moments for me over the last year.

Last August, my family welcomed our second child and first daughter, Margaret Anne Beazley. I am extremely grateful for the support we received in those early days and weeks, and for the ability to spend the first few weeks on paternity leave. With the arrival of a new child, I began to think deeper about the ways in which we at St. Michael's are focused on the next generation. I especially want to thank Carol McCullough, Anie Martinez, Cynthia Picou, and all the incredible members of the Prayer Shawl Ministry. Not only are they knitting prayer shawls and afghans for those going through difficult times, they've knitted nearly two dozen baby blankets over the last year that were blessed and given to members of our church and preschool communities who welcomed infants into their households. These little bridges between our church and school are building deep relationships and planting the seeds of connections.

Our preschool is going through its biggest transition since it was founded in 1996. Stacy Kinler, who began teaching in 2001 and became director in 2009, retired this year. A thorough search process was implemented in January, and I am grateful for Melanie Edwards, Alfonso Martinez, and one of our longest-tenured teachers, Heather Morris, for supporting me in that process as our search committee. In three months, we narrowed down a candidate pool of more than 30 individuals to a dozen that we interviewed. We then invited four candidates to come on campus for thorough in-person interviews. Emily Sontag, a cradle-Episcopalian and parishioner, accepted the offer to become our next Head of School. She started at the end of May.

I'm extremely grateful for Stacy's unwavering commitment to St. Michael's, her teachers, and our amazing students. Emily has big shoes to fill but is also standing on the shoulders of a great predecessor. I am excited to work with her and put into motion her dreams for our preschool.

We talked a lot last year about our first capital campaign at St. Michael's, "Growing in Faith Together," with the hope to raise funds to start the construction phase for a new sanctuary. We had very ambitious goals. The construction of a new sanctuary is dependent upon tremendous infrastructure change and improvements throughout our campus. We do not simply want to build a new building on sand; we want to ensure that proper planning and preparation go into it. The work that is in progress today is setting hundreds, if not thousands of feet of underground drainage across our 12 acres to ensure we never have to worry about flooding issues. Currently when it rains, all the water runoff is managed by above-ground ditches and swales. The work being done now is

preparing our property with underground drainage so that 10, 20, and even 100 years down the road, we will be well positioned to avoid flooding.

This is expensive work, but it is setting a foundation for our campus to thrive in ministry for generations to come. The work was delayed a few months as St. Tammany Parish evaluated the civil engineering plans with updated permitting expectations.

Throughout this entire year, as my family has grown, our preschool began a leadership transition process, and our campus started to change physically, I keep returning in my prayers to the question: "How is my relationship with Jesus?" As a Christian community and especially an Episcopal Church, if what we are doing is not focused on deepening our faith with Christ and transforming our lives through that relationship, we must reevaluate why and what we are doing.

Over the next weeks, months, and year, I hope that who we are at St. Michael's and what we do will remain focused on growing in our relationship with Christ. As baptized members of His body—the Church—you are called and empowered to step forward and be a part of that work as the hands, eyes, and feet of Christ in the world today.

If you ever have ideas or ways in which you feel called to serve at St. Michael's, I hope you will step forward. As your priest, I feel called to support each one of you in your ministry as a Christian. I want to walk with you, not as a gatekeeper but as a bridge builder.

St. Michael's will not be what it is without you. Together, we can transform our community near and far, today, tomorrow, and each and every day.

God bless you,

Robert Beazley+



Preschool Report

July 2024

As we get ready to start another school year at St. Michael's Episcopal Preschool, I want to take a moment to share some highlights and updates from our school community. This past school year was filled with growth, learning, and memorable experiences, and we are excited to reflect on our accomplishments and look forward to the year ahead.

We had a wonderful 2023/2024 school year with 173 students and a waiting list. The preschool had 151 full-time students, an increase from the year before, and our half-day program enrolled 22 students. We are on track to exceed these numbers for the 2024/2025 school year. Turning away families is always a heartbreaking decision; our classrooms fill up quickly, which is a blessing for our school community. St. Michael's is known for exceptional education, and with the growth of the campus that the capital campaign entails, we are looking forward to providing opportunities for more children within the community to receive an Episcopal education.

This year's summer camp had a high registration with 145 campers enrolled. We did limit the number because of anticipated construction. We offered 10 classrooms and filled them all each week. Next year, we will be able to restructure our program to have more classrooms available and offer three two-week sessions. The camp will also be rebranded with a different name for the 2025 summer—more information to come.

As we plan for the upcoming year, we are excited to introduce new initiatives and continue building on our successes. Some of the key areas we will focus on include:

- **Naming a mascot for our school**—During our In-Service staff training, our teachers will be asked to create a list of their top three choices for a mascot. We will then turn to our school and church families to narrow the selection down. We are excited about this new addition!
- **Expanding Curriculum**—I'm pleased to announce the implementation of a new phonics curriculum within our PreK4 classes. Our classrooms will use the *Heggerty* phonics program, which provides explicit and systematic instruction in phonological awareness skills. These are crucial skills to have in preparation for a rigorous kindergarten curriculum.
- **Sustainability Efforts**—This year, we are implementing more eco-friendly practices and educating our students about the importance of caring for our environment. We have purchased reusable plates, silverware, and cups to be used in our classrooms, and every student will bring a water bottle from home. We also hope to forge a relationship with some

- of our green-thumbed church members to create a garden where students can grow their own vegetables.
- **Community Engagement**—St. Michael’s is one community, and we are looking forward to truly living our *We Are One* initiative to bond the church and school more closely. Throughout the year, we’ll offer programs such as coffee with the head of school and rector, gardening throughout the ages, royal readers program, and many more. Please reach out with any ideas you may have.
- **Playground Refurbishment**—Within the next few years, my goal is to replace many of the items on our playgrounds to create developmentally appropriate areas that encourage growth and stimulation of gross motor, fine motor, and social skills. I wrote a grant this summer and am hopeful that it comes through.

I would like to extend my heartfelt gratitude to our families, teachers, and staff, especially Stacey Kinler, Dianne Roser, Heather Morris, and Fr. Robert Beazley who have collectively helped me transition into my new role this summer. Your partnership and support are invaluable. As I look forward to this new school year, I remain committed to providing a nurturing, inclusive, and stimulating environment where every child can thrive.

Emily Sontag
Head of School

Senior Warden Report

July 2024

St. Michael's once again has been blessed with continued growth. We continue to work on our mission to invite all to engage and transform the community through worship, service, and education.

INVITE: The vestry person of the week hosts a visitor table outside of church. We welcome all to our service, hand out bulletins, greet new guests and answer any questions our new guest may have. We have a new coffee system for our coffee hour. We also have added treats to our coffee hour sponsored by volunteers. This year we hosted a thank-you snowball and ice cream social after Mass on June 2nd. Our youth group continues to meet and grow with fun activities. We have added potluck meals that have been a tremendous fellowship opportunity.

ENGAGE AND TRANSFORM: Our Capital Campaign for the church and school continues to grow (**GIFT: GROW IN FAITH AND TOGETHER**). Work on the campus has begun. Our first phase will be drainage and parking lot work followed by the school drop-off pavilion.

GROWTH: Both the church and school are growing. Our finances have never been better, and this is due to you. Thank you for your support and pledges.

WORSHIP: Attendance at worship services continues to increase. Once again both services have joined for the summer and have been well attended. We have added a second person to the daycare due to an increased need. A special thank-you to our choir who lead our services with wonderful songs of praise. Wednesday Lenten services were hosted at several homes this spring with huge attendance. We thank our host homes for these wonderful gifts and those who brought food.

SERVICE: St. Michael's engages in outreach to the community with programs such as Samaritan Center, Family Reach Alliance (formally Family Promise), and Kairos Prison Ministry. We continue to collect food for the Northshore Food Bank and supplies for our military. Father Robert continues to have a Monday Noon Healing Eucharist and twice-weekly preschool chapel. Once again St. Michael's hosted a Blue Christmas service for the Northshore, welcoming all who are grieving during the holidays.

EDUCATION: St. Michael's Preschool continues to thrive. As many of you know, Stacey Kinler retired at the end of the school year. We extend a huge thank-you to her for years of service and dedication. Stacey has truly been a blessing to St. Michael's Preschool, and we wish her the best in her next adventure. A search committee was formed to find our next Head of School and after many interviews, the committee nominated Emily Sontag as the next head of school. The vestry approved this nomination, and Emily began as our new Head of School in late May. Emily, we welcome you and we look forward to your leadership and continued growth of our preschool.

Thank you: I want to thank all of you for the opportunity to serve on St. Michael's vestry. Thanks to Robert Beazley for his wonderful ideas for future growth of St. Michael's. I want to thank a wonderful vestry: Kristy Beach, David Fischer, David Smith, Tara Jacks, Bran Crow, Lloyd Magee, Pat Robert, and John Tobin.

May God Bless You, My Family,

Les Bascle

Junior Warden Report

July 2024

At the end of July 2023, to improve and better maintain our existing landscaping, we invited a horticulturist from the LSU Ag Center to walk our campus, inspect our landscaping, and make recommendations. A representative joined Melanie Edwards, Isabelle Moore, (both Master Gardeners), Robert Beazley, Les Bascle (Sr. Warden), my wife Barbara and I, plus others from the church during the spring of 2023. We developed a list of the recommendations the horticulturist made, a number which were accomplished during our workday this spring.

- The gardens in front of and behind the sanctuary were weeded and new mulch was placed.
- Trees designated as too close to our buildings were trimmed or removed. The shrubbery in front of the school buildings was cleaned out and trimmed. Parking barriers and the chain connecting them, found to be in disrepair and somewhat of a tripping hazard, were removed.
- Damaged school playground equipment was dismantled, removed, and or replaced.

On a more recent campus inspection, Fr. Robert and I noted additional tasks that need attention. Some of these items, like the removal of the pallets we used for the pumpkins, may require a little time to complete, but are not an ongoing concern. Some of the items are much bigger in scope and will require ongoing maintenance. One such undertaking is the upgrading of the deck behind the church, which in its current condition is a hazard. Toward that end, Pat Robert, our sexton Chuck Aversa, and I met to examine the deck and have agreed that at a minimum we will remove and rebuild the surface deck boards. Once demolition begins, we will be able to assess the condition of the support timbers and decide whether any of those need to be replaced. If the support timbers are serviceable, our plan is to remove and replace the surface deck boards. If we discover that the support timbers need to be replaced, we may need to contract the job out.

Another long-term project is the clearing and removal of overgrown underbrush throughout our campus. Because the scope of this necessary project, both initially and its ongoing maintenance, is larger than we can accomplish ourselves, we will seek bids for this work and contract it out, as well.

At my recommendation, we have developed a relationship with Quality Plumbing of Mandeville. When a leak was discovered in the attic of the church and it was determined that the hot water heater was the culprit, we solicited bids from several area plumbers to replace and remove the existing water heater. Quality was the low bidder, saving us almost \$2,000. Based on this experience, we used Quality again when the hot water heater in the old school building needed replacing.

In addition to his normal cleaning and maintenance duties, Chuck made the following repairs:

- Soldered connectors on the control board of one of the ovens in the PLC.
- Defrosted and repaired freezer in PLC.
- Replaced bad breaker in box for PLC.

- Installed new faucet in the church kitchen.
- Built several benches for the church and preschool.
- Installed a box I made to house the first aid kit on the school playground
- Installed a fence gate that he and I built giving teachers access to a fenced off area by one of the gazebos.

Lloyd Magee, Junior Warden, June 28, 2024

Treasurer's Report

July 2024

2024 has been another successful financial year for St. Michael's due to the unwavering commitment of the congregation and the continuing fiscal diligence across the church and preschool staff. With our strong leadership and with the advice of the Finance Committee, we maintain a conservative approach in our budgeting methodology and that has contributed to favorable results in our budget execution even with higher costs associated with inflation.

Because we are on a 1 July to 30 June fiscal year to better align with the operations of the preschool, we don't have the complete financial picture yet from this fiscal year. Based on the 11-month (Jul 2023 – May 2024) performance and the anticipated close out for June 2024, St. Michael's continues to maintain a healthy financial state.

A few highlights during the past year that I would like to share:

- Church pledges continue to be fulfilled and/or exceeded, which provides a solid foundation for our approved budget execution.
- Our investment accounts have been largely positioned this year to capitalize on the high interest rates in short-term (approximately 3-6 months) Treasury Bills and are yielding 4.5-5.0% over the past year. This has provided a consistent return on our assets and gives us flexibility to utilize our capital for unplanned maintenance projects or to augment any emerging construction cost change proposals that may exceed our approved loan amount.
- St. Michael's was approved for the Phase I and II construction loan in February. Part of the terms of the loan was to pay off the existing loan with American Bank. Due to some delays with permitting, we have not taken out any credit on our construction loan, but with the recent activity, I expect that will change soon. Additionally, St. Michael's will begin paying back the Diocese \$10,000 per year for the next 10 years as a condition of the Diocese loan approval. This debt was associated with church transition in recent years and the repayment was well received by the Diocese Executive Committee.
- The St. Michael's Endowment and Investment Fund is established with the Episcopal Church Foundation (ECF) and provides a vehicle for planned giving and other gifts to St. Michael's. As we enter the Stewardship Season, expect to hear more about the details for estate planning and opportunities to contribute if that might be of interest to you.
- The Growing in Faith Together Capital Campaign has received more than \$249,000 of the \$409,685 pledged. Great news considering we are only one year into the three-year campaign.

Thank you for your continued support to St. Michael's. We have an exciting future ahead made possible by your commitment to our mission. Please contact me with any questions.

Sincerely,

Chris Snyder, Treasurer

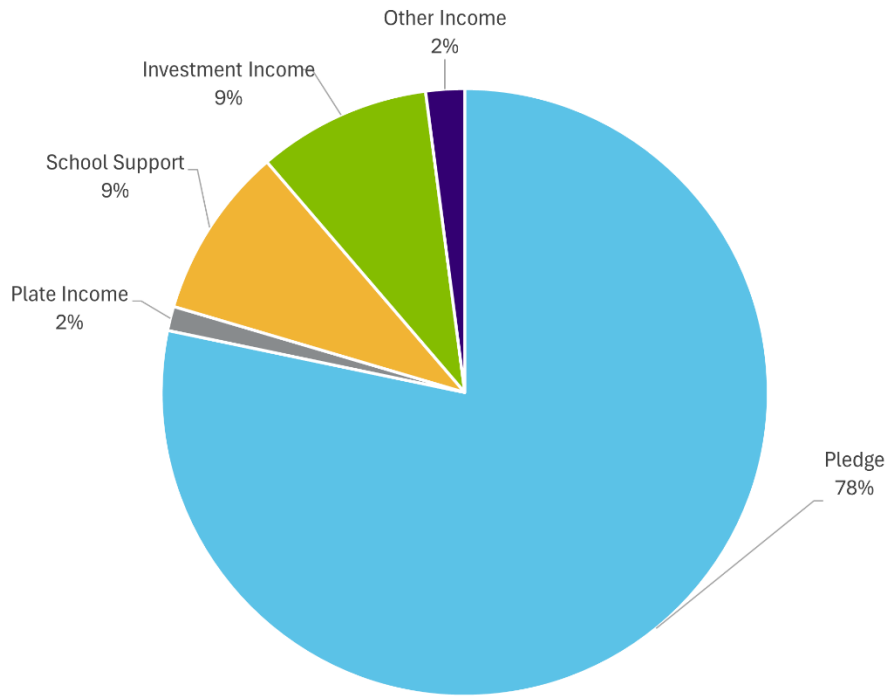
CHURCH BUDGET

Description	24-'25 Budget	23-'24 Budget	Change	Comments
INCOME				
Pledge	\$212,000	\$206,000	\$6,000	
Plate Income	\$3,500	\$3,500	\$0	
School Support	\$24,750	\$20,500	\$4,250	Non-parishioner fee
Flower Income	\$1,900	\$1,900	\$0	
Investment Income	\$25,000	\$25,000	\$0	
Miscellaneous Income	\$1,200	\$1,200	\$0	
Special Event Income	\$2,500	\$5,000	\$5,000	No pumpkin patch
Total Income	\$270,850	\$263,100	\$7,750	
EXPENSES				
<i>Administrative Expenses</i>				
Accounting Fees	\$2,250	\$0	\$2,250	
Bank Fees	\$500	\$4,350	-\$3,850	
Staff Continuing Education	\$200	\$200	\$0	
Key Person Insurance	\$230	\$230	\$0	
Workers Comp Insurance	\$1,825	\$1,825	\$0	
Payroll Taxes	\$4,782	\$2,754	\$5,000	
Total Administrative	\$9,787	\$9,359	\$428	
<i>Utilities, Repairs, and Maintenance Expenses</i>				
Gas	\$500	\$500	\$0	
Electric	\$2,000	\$6,750	-\$4,750	
Water	\$3,750	\$3,750	\$0	
Telephone	\$2,200	\$2,200	\$0	
Repairs and Maintenance	\$10,500	\$19,000	-\$8,500	
Dumpster	\$1,000	\$1,000	\$0	
Total Utilities	\$19,950	\$33,200	-\$13,250	
<i>Outreach Expenses</i>				
Diocesan Assessment	\$23,448	\$20,560	\$2,889	
Family Reach Alliance	\$575	\$575	\$0	Formerly Family Promise
Habitat For Humanity	\$1,000	\$500	\$500	
Kairos	\$900	\$800	\$100	
Military Care Packages	\$500	\$1,000	-\$500	
Prayer Shawls	\$100	\$100	\$0	
Samaritan Center	\$800	\$800	\$0	
Sewanee Seminar	\$1,000	\$500	\$5,000	
Total Outreach	\$28,323	\$24,835	\$3,489	
<i>Program Expenses</i>				
Christian Education	\$1,000	\$1,000	\$0	
Fellowship Breakfast	\$900	\$800	\$100	
Parish Life	\$2,500	\$2,500	\$0	
Stewardship	\$1,200	\$1,500	-\$300	
Children's Education	\$900	\$1,150	-\$250	
Vestry Retreat	\$1,000	\$1,250	-\$250	
Volunteer Expenses	\$800	\$800	\$0	
Youth	\$3,000	\$3,000	\$0	
Vestry Discretionary	\$2,500	\$5,000	\$5,000	New
Total Program	\$13,800	\$12,000	\$1,800	

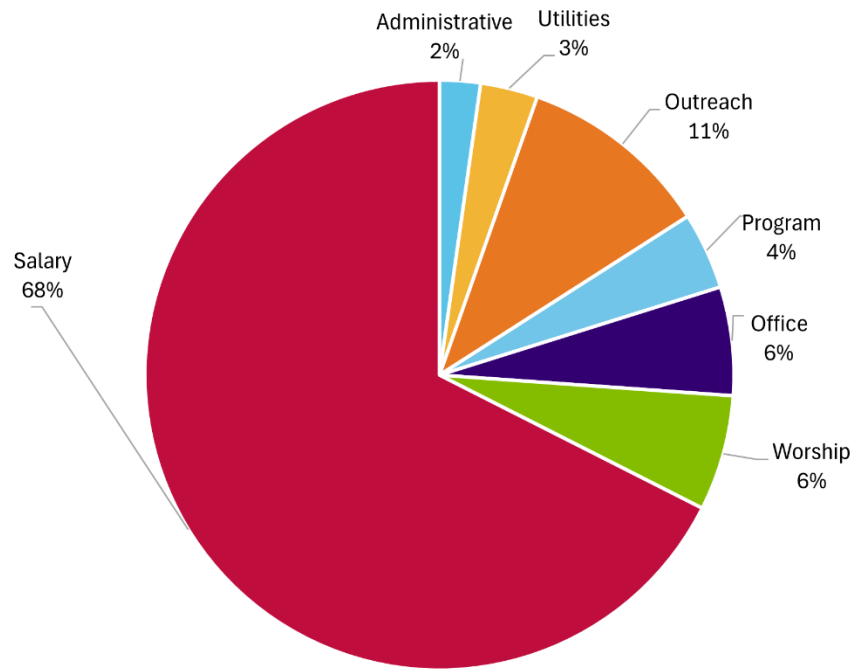
<i>Office Expenses</i>				
Background Checks	\$400	\$400	\$0	
Office Supplies	\$1,500	\$1,500	\$0	
Postage	\$550	\$550	\$0	
IT and Communication	\$3,000	\$2,000	\$5,000	
Total Office	\$5,450	\$4,450	\$1,000	
<i>Worship Expenses</i>				
Altar	\$1,080	\$1,200	-\$120	
Supplies	\$500	\$500	\$0	
Flowers	\$2,000	\$2,000	\$0	
Music	\$1,000	\$1,000	\$0	
Name Tags	\$350	\$350	\$0	
Supply Priests	\$1,800	\$1,200	\$600	Diocesan increase
Baptisms	\$50	\$50	\$0	
Welcome Committee	\$100	\$100	\$0	
Other Worship Expenses	\$100	\$100	\$0	
Diocese Loan	\$5,000	\$5,000	\$5,000	Repay \$100K Diocesan loan
Total Worship	\$11,980	\$11,500	\$480	
<i>Salary Expenses</i>				
Rector				
Rector Salary	\$51,500	\$47,000	\$4,500	
Rector Housing	\$23,000	\$23,000	\$0	
Rector Pension	\$13,410	\$12,600	\$810	
Rector Continuing Education	\$1,000	\$1,000	\$0	
Rector Health	\$14,000	\$13,000	\$1,000	
Rector Tax Offset	\$5,868	\$5,355	\$513	
Rector Professional Development	\$600	\$600	\$0	
Rector Travel and Cell Phone	\$3,424	\$3,424	\$5,000	
<i>Total Rector</i>	\$112,802	\$105,979	\$6,823	
Parish Admin				
Admin Salary	\$25,000	\$45,000	-\$20,000	Now part-time
Admin Insurance	\$0	\$11,275	-\$11,275	
Admin Pension	\$0	\$2,250	-\$2,250	
<i>Total Parish Admin</i>	\$25,000	\$58,525	-\$33,525	
Support Staff				
Maintenance Worker	\$6,000	\$5,500	\$500	
Music Director	\$21,500	\$20,000	\$1,500	
Children and Youth	\$7,000	\$7,000	\$0	
Nursery	\$4,000	\$3,500	\$500	Additional staff
<i>Total Support Staff</i>	\$38,500	\$36,000	\$2,500	
Total Payroll	\$176,302	\$200,504	-\$24,202	
TOTAL EXPENSES	\$270,592	\$290,848	-\$20,256	
NET INCOME	\$258	-\$12,748	\$13,006	

Church Budget

INCOME



EXPENSES



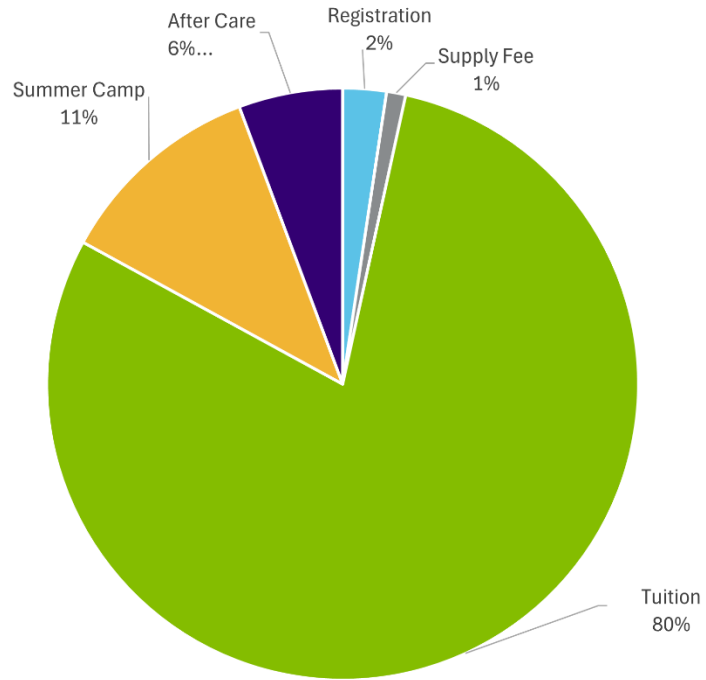
PRESCHOOL BUDGET

Description	24-'25 Budget	23-'24 Budget	Change	Comments
INCOME				
Registration	\$44,000	\$46,000	-\$2,000	
Supply Fee	\$19,250	\$16,000	\$3,250	
Fulltime Tuition	\$1,411,985	\$1,322,000	\$89,985	Based on 95% occupancy
Halfday Tuition	\$57,680	\$88,000	-\$30,320	
Summer Camp Tuition	\$210,000	\$150,000	\$60,000	
Extended Care	\$105,000	\$100,000	\$5,000	
Tuition Discount	-\$12,000	\$0	-\$12,000	
Express Fees	-\$10,000	\$0	-\$10,000	
Refunds	-\$10,000	\$0	-\$10,000	
Total Income	\$1,815,915	\$1,722,000	\$93,915	
EXPENSES				
<i>Administrative Expenses</i>				
Bank Fees	\$100	\$100	\$0	
Advertising and Development	\$1,500	\$1,500	\$0	
Continuing Education	\$6,000	\$6,000	\$0	
Background Checks	\$2,000	\$2,000	\$0	
Office Supplies	\$18,000	\$26,000	-\$8,000	
Copier	\$7,000	\$0	\$7,000	
Postage	\$400	\$400	\$0	
Computer Expenses	\$4,000	\$4,000	\$0	
Website	\$750	\$750	\$0	
Board Discretionary	\$1,250	\$500	\$750	
Accounting Fees	\$5,500	\$15,000	-\$9,500	
Property Insurance	\$70,000	\$62,000	\$8,000	
Supply Fee	\$19,250	\$16,000	\$3,250	
Hospitality	\$4,000	\$2,000	\$2,000	
Construction Mortgage	\$198,000	\$137,164	\$60,836	
Total Administrative	\$337,750	\$273,414	\$64,336	
<i>Utilities, Repairs, and Maintenance Expenses</i>				
Dumpster	\$3,000	\$5,540	-\$2,540	
Gas	\$1,600	\$200	\$1,400	
Electric	\$28,000	\$25,220	\$2,780	
Water	\$13,000	\$15,850	-\$2,850	
Telephone	\$5,500	\$6,190	-\$690	
Alarm	\$3,000	\$3,000	\$0	
Lawn	\$15,000	\$15,000	\$0	
Pest Control	\$5,000	\$5,000	\$0	
Janitorial Services	\$17,500	\$36,500	-\$19,000	
HVAC	\$10,000		\$10,000	
Security System	\$2,500	\$1,200	\$1,300	
Materials	\$4,000	\$4,000	\$0	
Repairs and Maintenance	\$9,000	\$19,000	-\$10,000	
Total Repairs and Maint.	\$117,100	\$136,700	-\$19,600	

<i>Supplies Expenses</i>				
Playground Equipment	\$10,000	\$6,000	\$4,000	
Teacher and School Supplies	\$17,500	\$15,000	\$2,500	
Webcams	\$2,000	\$1,000	\$1,000	
Other Equipment	\$9,000	\$18,000	-\$9,000	
Kitchen and Housekeeping	\$5,000	\$75,000	-\$70,000	
Disposable Paper Products	\$15,000		\$15,000	
Milk	\$5,000	\$0	\$5,000	
Food	\$40,000	\$0	\$40,000	
Total Supplies	\$103,500	\$115,000	-\$11,500	
<i>Salary Expenses</i>				
Faculty				
Teacher/Assistant Pay	\$703,326	\$645,000	\$58,326	
HDP Pay	\$36,000	\$52,200	-\$16,200	
Music and Spanish Teachers	\$12,000	\$10,000	\$2,000	
Summer Camp Pay	\$94,080	\$84,000	\$10,080	
Extended Care	\$40,000	\$38,000	\$2,000	
Substitutes	\$30,000	\$30,000	\$0	
Total Faculty	\$915,406	\$859,200	\$56,206	
Staff				
Head of School Salary	\$65,000	\$135,000	-\$70,000	
HoS Cell Phone	\$725	\$0	\$725	
HoS Continuing Education	\$4,500	\$0	\$4,500	
Asst Head of School	\$50,400	\$0	\$50,400	
Cook	\$16,000	\$0	\$16,000	
Receptionist	\$10,250		\$10,250	New position
Music Program	\$300	\$300	\$0	
Insurance Reimbursement	\$5,000	\$10,000	-\$5,000	
Maintenance Worker	\$17,000	\$11,000	\$6,000	
Pension Contributions	\$13,000	\$10,000	\$3,000	
Payroll Taxes	\$78,250	\$70,000	\$8,250	
Workers Comp Insurance	\$3,575	\$3,575	\$0	
Bonuses and Gifts	\$7,500	\$10,000	-\$2,500	
Total Staff	\$271,500	\$249,875	\$21,625	
Total Salary Expense	\$1,186,906	\$1,109,075	\$77,831	
Total Expenses	\$1,745,256	\$1,634,189	\$111,067	
NET INCOME	\$70,659	\$87,811	-\$17,152	
<i>Highlighted expenses in '24-'25 budget are not new but are now categorized separately for better tracking.</i>				

Preschool Budget

INCOME



EXPENSES

